

REGULAR MEETING: July 8, 2025. The regular meeting of the Oxford Junction City Council was held at the Community Center. Mayor Hartwig called roll at 7 pm. Council present were Witt, Wood, Janssen and Ehlers. Balichek was absent. Staff present was Hansen and Wood. Visitors were Sarah Fosbinder and Connor Peterson-MSA, Kyle Maurer-City Attorney, Kim Krutzfeld-Ambulance, Danny Steffen, and Joe Hartwig entered at 8:26 pm.

BALICHEK ABSENT FOR ALL MOTIONS

Moved by Witt seconded by Wood to approve the agenda. Roll Call Vote. All Ayes. Motion Carried.

Moved by Witt seconded by Janssen to approve the consent agenda. Roll Call Vote. All Ayes. Motion Carried.

AFLAC	AFLAC INS	\$322.92
ALLIANT	UTILITIES	\$2,530.11
AMAZON CAPITAL SERVICES	LIBRARY	\$732.19
ANAMOSA JOURNAL-EUREKA	PUBLISHING	\$108.56
CITIZENS STATE BANK	NSF CHECK FEE	\$5.35
CITY OF OXFORD JUNCTION	WA/SW DEP REF-MERLE TANK	\$100.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$41.46
INSURANCE ASSOCIATES	CITY INSURANCE	\$584.00
FENIX USA, LLC	MONTHLY METER FEE	\$267.50
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$2,447.49
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER SUPPLY FEE	\$46.10
IOWA LEAGUE OF CITIES	DUES	\$534.00
IOWA PRISON INDUSTRIES	OFFICE SUPPLIES-LATE NOTICES	\$115.00
IPERS	IPERS	\$1,545.04
JACOBSEN, JOHNSON, & WIEZOREK	LEGAL FEES	\$840.00
JONES CO ECONOMIC DEVELOPMENT	MEMBERSHIP DUES	\$250.00
JONES COUNTY SHERIFF	GARNISHMENT	\$37.95
KAREN STERK	WA/SW DEP REFUND-KAREN STERK	\$150.00
KLUESNER SANITATION, LLC	GARBAGE CONTRACT	\$2,668.00
LOST NATION TELEPHONE CO.	TELEPHONE	\$477.96
MSA PROFESSIONAL SERVICES	ENGINEERING FEES-LAGOON LINER	\$11,118.44
POSTMASTER	POSTAGE	\$241.00
TEST INC.	LAB TESTING	\$25.00
SCHENDEL PEST CONTROL	MOSQUITO SPRAYING	\$1,995.00
TREASURER, STATE OF IOWA	WET-JUNE	\$322.76
	2ND QRT WITHHOLDING TAX	\$765.12
US CELLULAR	MONTHLY CHARGE-TABLET	\$35.33
USA BLUE BOOK	STREET PAINT	\$590.29
VISA	FUEL	\$62.53
WAPSI PARK BOARD	DONATION-FIREWORKS	\$300.00

WYOMING AUTO PARTS & SERVICE	PARTS	\$460.04
Total Payroll Paid On: 6/10/25		\$4,107.16
Total Payroll Paid On: 6/27/25		\$4,294.07

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***** REPORT TOTAL *****		\$38,120.37
GENERAL		\$12,557.61
LIBRARY		\$2,902.77
ROAD USE TAX		\$2,774.99
EMPLOYEE BENEFITS		\$1,160.43
LAGOON LINER/SLUDGE PROJ		\$11,118.44
WATER		\$4,073.22
SEWER		\$3,532.91

TOTAL FUNDS		\$38,120.37

RECEIPTS:

General	\$55,541.35
Library	\$8,505.92
RUT	\$6,099.27
Employee Benefits	\$1,655.75
LOST	\$3,408.94
Debt Service	\$24,174.38
Lagoon Liner/Sludge Proj	\$409,892.89
Water	\$7,241.75
Sewer	\$8,501.23
WWTF	\$6,188.91

Total	\$531,210.39

Mayor Hartwig opened a public hearing at 7:01 pm to received input from the general public on the Status-of-Funded-Activities (SOFA) for the Lagoon Liner/Sludge Project. Sarah Fosbinder from MSA read the status report aloud. There were no written or oral comments or objections. Mayor Hartwig closed the hearing at 7:05 pm.

Sarah Fosbinder stated that lagoon cell #1 has been completed and is back in operation. They are now working on cells #2 and #3 but they have run into a problem. The two cells have approximately 15,000 cubic yards of sand in the bottom of them. The DNR and MSA are trying to come up with a place to haul the sand. Most farmers do not want this on their crop ground.

Kyle Maurer stated he has been trying to contact Granite Lein Group with no success. They own three of the properties in town that the City has a nuisance abatement against. He will keep trying and they city will need to decide what they want to do in regards to abating the nuisances. The City will look into getting a different law firm to handle our court cases now that Shedeck is no longer with Maurer Law Firm. Maurer stated he has tried to find someone cheaper and has had no luck. Hartwig is going to contact Lynch Dallas out of Cedar Rapids. They are also associated with the Iowa League of Cities.

Krutzfeld stated the ambulance had 7 calls including a mutual aid with Wyoming. They haven't had their meeting yet this month but they are looking into doing a fundraiser in September.

Maintenance Superintendent Arther Wood stated they have added another nuisance mowing job and they are working on painting lines on the streets.

Employee reviews were done last month. Murray asked for some personal/sick time. He is only part-time so they do not feel this is something that should be offered. He does get vacation and holiday pay.

Moved by Witt seconded by Janssen to give Hansen, Wood and Murray a 2% raise for the FY 25-26. Roll Call Vote. All Ayes. Motion Carried.

Mayor Hartwig wanted to inform the council that she ran some solicitors out of town because they didn't have a permit. She wants them all to be on the lookout for them and ask them if they have obtained a permit if they see them. They are not allowed in town past 6 pm even with a permit.

Angela Wood reported that the Landfill is getting ready to pour a cement pad.

Building permits were issued for a sidewalk at Sacred Heart Church and a building at 305 1st Ave N.

Moved by Janssen seconded by Wood to approve Resolution 2025-11 Mileage. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wood seconded by Janssen to approve Resolution 2025-12 Wages. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wood seconded by Janssen to approve Resolution 2025-13 Hazard Mitigation Plan. Roll Call Vote. All Ayes. Motion Carried.

Moved by Janssen seconded by Wood to approve Resolution 2025-14 Nuisance Mowing Fees. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wood seconded by Janssen to approve Resolution 2025-15 Nuisance Snow Removal Fees. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wood seconded by Janssen to approve Resolution 2025-16 NSF Check Fee. Roll Call Vote. All Ayes. Motion Carried.

Moved by Janssen seconded by Wood to approve Resolution 2025-17 Bucket Load of Gravel Fee. Roll Call Vote. All Ayes. Motion Carried.

Moved by Wood seconded by Janssen to approve Resolution 2025-18 FY25 Transfers. Roll Call Vote. All Ayes. Motion Carried.

Mayor Hartwig has been in contact with Kevin Oetken from the Woodland Forestry department regarding the Mil Walk Way trail. He has stated that he could come in and clear the trail of invasive species and clean up the dead wood. They would grind an additional 4-6 feet on each side of trail giving enough space to adequately mow the trail in the future. They would spray to control the resprouting of poison ivy, honeysuckle, prickly ash and autumn olive.

Moved by Wood seconded by Janssen to pay the Woodland Forestry to come in and cleanup and grind invasive species at \$900 and spray the first round around September for \$350 and an additional spray in the summer or fall of 2026 for another \$350. Roll Call Vote. All Ayes. Motion Carried.

Moved by Janssen seconded by Wood to hire S & M Mud Jacking from Olin to fix the well house for approximately \$700. Roll Call Vote. All Ayes. Motion Carried.

The council has decided not to host a City Wide Clean Up this year. We will advertise that the residents can call Kluesner Sanitation to have their big items picked up for a small fee. Some residents are not aware that this is an option for them.

The clerk will look into different options for a fuel credit card as we can no longer charge at Thomsen's Filling Station. Art Wood will look into the cost of keeping our diesel barrel or buying from Thomsen's now that they are carrying diesel.

Moved by Wood seconded by Janssen to adjourn at 8:57 pm.

Brandy Hartwig, Mayor

Attest: Stacia Hansen, City Clerk

These minutes are not official minutes until approved by the City Council.