

REGULAR MEETING: July 9, 2024. The regular meeting of the Oxford Junction City Council was held at the Community Center. Mayor Hartwig called roll at 7 pm. Council present were Krutzfeld, Balichek, Witt, Wood and Wiese entered at 7:36. Staff present was Hansen and Wood. Visitors were Dean Ruley, Nadine Ruley and Casey Berrier.

Moved by Krutzfeld seconded by Balichek to approve the agenda. Roll Call Vote. All Ayes. Wiese Absent. Motion Carried.

Moved by Balichek seconded by Wood to approve the consent agenda. Roll Call Vote. All Ayes. Wiese Absent. Motion Carried.

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC	\$322.92
AgVantage FS, INC	DIESEL	\$1,455.00
ALLIANT	UTILITIES	\$2,071.83
AMAZON CAPITAL SERVICES	LIB	\$727.67
ANAMOSA JOURNAL-EUREKA	PRINTING & PUBLISHING	\$214.18
APPARATUS TESTING SERVICE,LLC	FIRE DEPT	\$837.50
ARTHER WOOD	REIMBURSE MENARDS SUPPLIES	\$139.69
BRANDY HARTWIG	REIMBURSE SUPPLIES 4TH OF JULY	\$358.41
CASEY BERRIER	WEBSITE DESIGN	\$400.00
CASH	CASH FOR 4TH OF JULY-CHANGE	\$300.00
CITIZENS STATE BANK	RETURN CHECK FEES	\$10.70
CITY OF OXFORD JUNCTION	WA/SW DEP-BRANDIE SEABERG	\$150.00
	WA/SW DEP-JUSTICE LESLIE	\$150.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$213.96
INSURANCE ASSOCIATES	CITY INSURANCE	\$532.00
F & B COMMUNICATIONS	TECH SUPPORT	\$90.00
FENIX USA, LLC	MONTHLY FEE	\$235.40
HARRY'S FARM TIRE	TIRES-WHITE TRUCK	\$851.00
HEALTH PARTNERS UNITY POINT	HEALTH INS-WOOD	\$2,302.44
INTERNAL REVENUE SERVICE	FED/FICA TAXES	\$2,130.78
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER SUPPLY FEE	\$46.52
IOWA LEAGUE OF CITIES	DUES	\$524.00
IPERS	IPERS	\$1,512.87
KLUESNER SANITATION, LLC	GARBAGE CONTRACT	\$2,592.00
LOST NATION TELEPHONE CO.	TELEPHONE	\$485.93
MAIN STREET CONTRACTING	4TH OF JULY ENTERTAINMENT	\$1,587.50
POSTMASTER	POSTAGE	\$185.00
QC ANALYTICAL SERVICES, LLC	LAB TESTING	\$25.00
TERRY GOERDT	NUISANCE INSPECTIONS	\$376.11
THOMSEN'S FILLING STATION	FUEL	\$362.97
TREASURER, STATE OF IOWA	WET-JUNE	\$1,433.81
US CELLULAR	MONTHLY CHARGE-TABLET	\$35.03
WAPSI PARK BOARD	FIREWORKS DONATION	\$300.00
WELLMARK BC/BS	DENTAL INS-WOOD	\$124.76

WYOMING AUTO PARTS & SERVICE	FIRE DEPT	\$30.59
Total Payroll Paid On: 6/07/24		\$3,740.72
Total Payroll Paid On: 6/20/24		\$3,642.41
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***** REPORT TOTAL *****		\$30,498.70

FUND SUMMARY

GENERAL	\$11,408.13
LIBRARY	\$2,936.94
ROAD USE TAX	\$5,340.67
EMPLOYEE BENEFITS	\$2,849.72
WATER	\$4,668.53
SEWER	\$3,294.71
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TOTAL FUNDS	\$30,498.70

RECEIPTS:

General	\$63,579.20
Library	\$8,509.26
RUT	\$6,218.24
Employee Benefits	\$867.24
Emergency	\$47.44
LOST	\$3,216.41
Debt Service	\$10,522.83
Water	\$7,372.98
Sewer	\$8,600.06
WWTF	\$6,171.35
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Total receipts	\$115,105.01

Nadine Ruley addressed the council with problems she's been having with her sewer line. She just recently had a camera down it so she could try to pinpoint the problem. Her line is separated in a spot. She is concerned that when the City had a new main put in that her line did not get hooked up. The camera showed it back farther from the main. We will have to wait until they dig it up to see exactly where it was and if it is hooked up at the main or not. If it is not hooked at the Main she would like the City to pay for the repairs.

Art Wood reported that the fire dept had four calls last month. One false alarm and three storm watches. They will be taking trucks to Wyoming and Lost Nation for parades this month.

Krutzfeld reported that the ambulance has had one call so far this month and they have one and possibly two people going to EMT Class in January.

Maintenance Superintendent, Art Wood, stated they have been very busy with mowing. They had an inspection from the DNR at the lagoons. They noted a couple violations from years past otherwise everything went pretty well.

Moved by Balichek seconded by Krutzfeld to send Wood and Murray to a water conference. Roll Call Vote. All Ayes. Wiese Absent. Motion Carried.

Moved by Wood seconded by Krutzfeld to approve a \$1.00 per hour raise for Hansen and also to add 5 holidays to the employee handbook. Roll Call Vote. All Ayes. Wiese Absent. Motion Carried.

Mayor Hartwig reported that the 4<sup>th</sup> of July activities went very well. They had a great crowd despite not making any money. After all was said and done, it cost the City \$1,117.48. Not too bad for the first year. The fire department made quite a bit of money from selling steak sandwiches and Thomsen's Filling Station doubled their sales for the day. Next year will be bigger and better, hopefully drawing an even bigger crowd.

Moved by Krutzfeld seconded by Witt to sign a 3 year contract with David Bisbee at Main Street Contracting to lock in prices for inflatables. Roll Call Vote. All Ayes. Wiese Absent. Motion Carried.

Moved by Krutzfeld seconded by Wiese to approve the City taking over the 4<sup>th</sup> of July parade next year. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wood to approve buying a laminator for around \$70. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Balichek to approve renting dumpsters from Todd @ Dumpsters Near Me and have City Wide Clean Up Days from Aug 10<sup>th</sup> thru 17<sup>th</sup>. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wood to approve Resolution 2024-8 Mileage Rate. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Wiese to approve Resolution 2024-9 Wages. Roll Call Vote. All Ayes. Motion Carried.

Moved by Krutzfeld seconded by Balichek to approve Resolution 2024-10 authorizing and approving a Loan Agreement, providing for the issuance of a \$60,000 General Obligation Vehicle Acquisition Note and providing for the levy of taxes to pay the same. Roll Call Vote. All Ayes. Motion Carried.

We didn't receive any bids for the trees we need cut down. We will add a couple more to the bid sheet and try again.

The council discussed having a contest for a new City Logo. The details will be posted on the new City website. We will also discuss the legalities with our city attorney. We are also working to get credit card payments available through the website.

The City will host National Night Out again this year on August 8<sup>th</sup>. Details are still being worked out.

Moved by Krutzfeld seconded by Wood to allow Thomsen's Filling Station to opt for the automatic renewal for their liquor license with no City yearly approval. Roll Call Vote. All Ayes. Motion Carried.

Moved by Balichek seconded by Wood to adjourn at 8:47 pm.

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Brandy Hartwig, Mayor

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Attest: Stacia Hansen, City Clerk

These minutes are not official minutes until approved by the City Council.