

REGULAR MEETING: August 13, 2024. The regular meeting of the Oxford Junction City Council was held at the Community Center. Mayor Hartwig called roll at 7 pm. Council present were Krutzfeld, Wiese, Witt, Wood and Balichek. Staff present was Hansen and Wood. Visitors were Denny Coon-Fire Chief, Terry Goerdt-nuisance inspector, Sarah Fosbinder and Connor Peterson-MSA, Greg Graver-Jones County Sheriff.

Moved by Krutzfeld seconded by Balichek to approve the agenda. Roll Call Vote. All Ayes. Motion Carried.

Moved by Witt seconded by Wiese to approve the consent agenda. Roll Call Vote. All Ayes. Motion Carried.

VENDOR	REFERENCE	AMOUNT
AFLAC	AFLAC INS	\$322.92
ALLIANT	UTILITIES	\$2,296.70
AMAZON CAPITAL SERVICES	LIBRARY	\$807.93
ANAMOSA JOURNAL-EUREKA	PUBLISHING MINUTES	\$202.36
BRANDY HARTWIG	SUPPLIES	\$74.88
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$213.96
COON'S CORNER	SUPPLIES	\$115.67
F & B COMMUNICATIONS	NEW ROUTER/TECH SUPPORT	\$309.99
FENIX USA, LLC	MONTHLY METER FEE	\$235.40
HEALTH PARTNERS UNITY POINT	HEALTH INS-WOOD	\$2,302.44
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$2,100.60
IOWA ONE CALL	LOCATES	\$18.00
IPERS	IPERS	\$1,492.87
JOHN DEERE FINANCIAL	SUPPLIES	\$216.57
JONES CO SOLID WASTE MNGMNT	LANDFILL ASSESSMENT	\$530.00
KATHRYN HICKEY	WA DEP REFUND-K HICKEY	\$60.00
KIMBERLY KRUTZFELD	NATIONAL NIGHT OUT	\$56.99
KLUESNER SANITATION, LLC	GARBAGE CONTRACT	\$2,668.00
LOST NATION TELEPHONE CO.	TELEPHONE	\$485.29
LOWDEN PLUMBING & HEATING CO	TOILET AT CITY HALL	\$625.00
MID-AMERICAN RESEARCH CHEMICAL	WEED KILLER	\$681.47
P & K MIDWEST INC	PARTS	\$145.01
POSTMASTER	POSTAGE	\$112.00
QC ANALYTICAL SERVICES, LLC	TESTING FOR LAGOON LINER PROJ	\$8,061.00
SELECT SERVICE PUMPING	4TH OF JULY PROTA POTTIES	\$260.00
STACIA HANSEN	MILEAGE	\$63.60
TREASURER, STATE OF IOWA	JULY WET	\$329.57
US CELLULAR	MONTHLY CHARGE-TABLET	\$35.03
USA BLUE BOOK	WATER SUPPLIES	\$195.08
WELLMARK BC/BS	DENTAL/VISION-WOOD	\$124.76
Total Paid On: 7/03/24		\$3,604.14
Total Paid On: 7/19/24		\$3,686.18

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\*\*\*\*\* REPORT TOTAL \*\*\*\*\* \$32,433.41

RECEIPTS	
GENERAL	\$7,346.26
LIBRARY	\$3,001.68
ROAD USE TAX	\$4,665.55
EMPLOYEE BENEFITS	\$2,724.94
LAGOON LINER/SLUDGE PROJ	\$7,820.35
WATER	\$3,650.86
SEWER	\$3,223.77
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TOTAL FUNDS	\$32,433.41

RECEIPTS:

General	\$16,022.36
Library	\$509.26
RUT	\$4,437.58
Employee Benefits	\$972.33
Emergency	\$53.19
LOST	\$4,349.38
Debt Service	\$586.18
Water	\$7,361.13
Sewer	\$8,554.87
WWTF	\$6,366.69
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**Total**	\$49,212.97

Terry Goerdt gave the council an update on the progress with the nuisance abatements he has been doing. He will start some new ones this month.

Sarah Fosbinder introduced us to Connor Peterson who will be overseeing construction of the lagoon liner/sludge project. Sarah gave us a new timeline since the publication didn't hit the newspaper on time. It looks like construction may get pushed back to spring.

Moved by Krutzfeld seconded by Wiese to approve Resolution 2024-11 to provide for a notice of hearing on proposed plans, specifications, forms of contract and estimate of cost for the Oxford Junction Lagoon Liner Replacement Project, and the taking of bids therefor. Roll Call Vote. All Ayes. Motion Carried.

Fire Chief, Denny Coon stated they had four calls last month. Three for storm watches and a mutual aid house fire west of Hale. They had an inspection on the ladder truck yesterday and they also put heat sensors on the ground ladders. Construction will begin on highway X-64 after Labor Day.

Krutzfeld stated the ambulance has had two calls. They are waiting for their multi band radios to be programed. They are discussing having a Halloween party for the kids and also a soup supper in February again. They appointed a new treasurer, Brandy Hartwig.

Maintenance superintendent Art Wood stated that Ron Vacek would like the City to trim the trees in his right of way. The ordinance states that the homeowner is responsible for trimming City trees in the ROW..

Moved by Balichek seconded by Wiese not to trim the trees. Roll Call Vote. Krutzfeld-Nay, Wiese, Witt, Wood, Balichek-Aye. Motion Carried.

Wood also reported that Roto-Rooter was able to get the storm drain completely cleaned out so hopefully Thomsen's Filling Station will not have to worry about the water getting close to their building after heavy rains anymore.

Moved by Wiese seconded by Witt to approve a \$1.00/hour raise for Arther Wood. Roll Call Vote. Krutzfeld-Nay, Wiese, Witt, Balichek-Aye Angela Wood-Abstain. Motion Carried.

There was a building permit approved for a handicap ramp at 406 2<sup>nd</sup> Ave N.

We will move all employee evaluations/raises to the fiscal year instead of at each employees anniversary date. All other benefits such as vacation, etc. will stay at the anniversary of hire.

Sheriff Greg Graver spoke with the council a little about what's been going on around town. He recommends that people either lock their cars and/or take all valuables out of the car. He said you'd be surprised how many people leave their cars unlocked with purses, wallet, weapons and other valuables.

The council discussed possibly setting up some workshops to get some standard operating procedures in place and discuss other matters that take too long for a regular council meeting. Everyone thought it sounded like a good idea. No date was decided.

Moved by Wood seconded by Balichek to approve Krutzfeld becoming a Certified Municipal Elected Officials by attending conferences. The fee is \$35. Roll Call Vote. Krutzfeld-Abstain, Balichek, Wood, Wiese, Witt-Aye. Motion Carried.

Hartwig and Hansen will work with Iowa Codification to get our ordinances updated. Any questions will be brought to the council.

Moved by Krutzfeld seconded by Wood to approve Countryside Landscaping's bid to remove four trees for a total of \$3,350. Roll Call Vote. Wiese-Absent, Krutzfeld, Witt, Wood, Balichek-Aye. Motion Carried.

Moved by Krutzfeld seconded by Balichek to adjourn at 9:22 pm.

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Brandy Hartwig, Mayor

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Attest: Stacia Hansen, City Clerk

These minutes are not official minutes until approved by the City Council.